# Table of Contents

- Formula for Success ................................................................. 2
- Academic Calendar ......................................................................... 3
- Academic Records/Registrar’s Office ............................................ 4
  - Sample Student Schedule .......................................................... 5
  - Sample Student Schedule Explanation ........................................ 6
- Academic Resource Center (ARC) .................................................. 7
- Activity Center ................................................................................ 7
- Bookstore ...................................................................................... 8
- Career Services ............................................................................. 8
- Cashier ......................................................................................... 9
- Counseling Services ...................................................................... 9
- Eagle Mail, EagleOnline, and EAGLEMS ..................................... 11
- Financial Aid Office ...................................................................... 17
- Food Services .............................................................................. 17
- Housing ....................................................................................... 18
- Library Services .......................................................................... 18
- Student Affairs Office .................................................................. 19
- Student Learning Outcomes (Assessment) ................................... 19
- Testing Center ............................................................................. 19
- Campus Map ................................................................................ 10
- Community Resource Information .............................................. 11
- Emergency Information .................................................................. 12
  - State Tech Alerts ....................................................................... 12
- Important Phone Numbers ............................................................ 13
  - Academic Advisors ..................................................................... 13
  - Campus Contacts .......................................................................... 14
- Parking ......................................................................................... 15
- Smoking Regulation ...................................................................... 15
- Student Organizations ................................................................... 26
- Title IX Coordinator ..................................................................... 26
- College Policies ............................................................................ 27
FORMULA FOR SUCCESS

Welcome to State Technical College of Missouri! As you prepare to take your first steps in your academic journey, I want to take some time to share information I hope is helpful to you.

Be present. The first step towards success is showing up every day and working hard in your classes. Instructors will challenge you to improve your skills during your scheduled classes. If you are willing to accept their instruction and put it into practice, you will be successful.

Outside of class, take advantage of the activities and resources we have on campus at State Tech. Attend a student activities event, join an intramural team, workout in the Activity Center, play a game of Bubble Hockey in the Game Center. We have many options to keep you entertained and spending time with friends outside of class.

If you are struggling or have questions, please reach out to the staff in our Student Affairs departments. We have friendly people in our Counseling office, Library, Academic Resource Center (ARC), and they are all here to help you be successful.

Finally, we have an expectation on campus that we respect all other students and treat them, as we would want to be treated. We hope you use your time at State Tech to develop professionally and help create a civil culture on campus where all students can work toward their degree free from discrimination.

We are glad you chose State Tech. We believe it was a great choice and the first step in a successful journey toward a productive career. It is one of the reasons we say: “From the Classroom to Your Career, State Tech is the Employers’ Choice”.

Dr. Shawn Strong
# ACADEMIC CALENDAR

<table>
<thead>
<tr>
<th>FALL SEMESTER</th>
<th>2021-2022</th>
<th>2022-2023</th>
<th>2023-2024</th>
<th>2024-2025</th>
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<tbody>
<tr>
<td>Power Up</td>
<td>August 23, 2021</td>
<td>August 22, 2022</td>
<td>August 21, 2023</td>
<td>August 19, 2024</td>
</tr>
<tr>
<td>Fall Semester Begins</td>
<td>August 24</td>
<td>August 23</td>
<td>August 22</td>
<td>August 20</td>
</tr>
<tr>
<td>Labor Day/College Closed</td>
<td>September 6</td>
<td>September 5</td>
<td>September 4</td>
<td>September 2</td>
</tr>
<tr>
<td>Professional Development/No Classes*</td>
<td>September 7</td>
<td>September 6</td>
<td>September 5</td>
<td>September 3</td>
</tr>
<tr>
<td>Advisory Council/No Classes</td>
<td>October 8</td>
<td>October 14</td>
<td>October 13</td>
<td>October 11</td>
</tr>
<tr>
<td>End of 1st Block</td>
<td>October 15</td>
<td>October 13</td>
<td>October 12</td>
<td>October 10</td>
</tr>
<tr>
<td>Beginning of 2nd Block</td>
<td>October 18</td>
<td>October 17</td>
<td>October 16</td>
<td>October 14</td>
</tr>
<tr>
<td>Thanksgiving/College Closed</td>
<td>November 24-26</td>
<td>November 23-25</td>
<td>November 22-24</td>
<td>November 27-29</td>
</tr>
<tr>
<td>Finals</td>
<td>December 13-16</td>
<td>December 12-15</td>
<td>December 11-14</td>
<td>December 9-12</td>
</tr>
<tr>
<td>Fall Semester Ends</td>
<td>December 16</td>
<td>December 15</td>
<td>December 14</td>
<td>December 12</td>
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<table>
<thead>
<tr>
<th>SPRING SEMESTER</th>
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<tbody>
<tr>
<td>Spring Semester Begins</td>
<td>January 6, 2022</td>
<td>January 5, 2023</td>
<td>January 4, 2024</td>
<td>January 9, 2025</td>
</tr>
<tr>
<td>Martin Luther King Day/College Closed</td>
<td>January 17</td>
<td>January 16</td>
<td>January 15</td>
<td>January 20</td>
</tr>
<tr>
<td>Professional Development/No Classes*</td>
<td>January 18</td>
<td>January 17</td>
<td>January 16</td>
<td>January 21</td>
</tr>
<tr>
<td>Presidents’ Day/College Closed</td>
<td>February 21</td>
<td>February 20</td>
<td>February 19</td>
<td>February 17</td>
</tr>
<tr>
<td>End of 1st Block</td>
<td>March 3</td>
<td>March 2</td>
<td>February 29</td>
<td>March 6</td>
</tr>
<tr>
<td>Advisory Council/No Classes</td>
<td>March 4</td>
<td>March 3</td>
<td>March 1</td>
<td>March 7</td>
</tr>
<tr>
<td>Spring Break/College Closed</td>
<td>March 7-11</td>
<td>March 6-10</td>
<td>March 4-8</td>
<td>March 10-14</td>
</tr>
<tr>
<td>Beginning of 2nd Block</td>
<td>March 14</td>
<td>March 13</td>
<td>March 11</td>
<td>March 17</td>
</tr>
<tr>
<td>SkillsUSA Contest/No Classes</td>
<td>April 7-8</td>
<td>March 30-31</td>
<td>April 4-5</td>
<td>April 10-11</td>
</tr>
<tr>
<td>Free Days/College Closed</td>
<td>April 14-15</td>
<td>April 6-7</td>
<td>March 28-29</td>
<td>April 17-18</td>
</tr>
<tr>
<td>Finals</td>
<td>May 9-12</td>
<td>May 8-11</td>
<td>May 6-9</td>
<td>May 12-15</td>
</tr>
<tr>
<td>Spring Semester Ends</td>
<td>May 12</td>
<td>May 11</td>
<td>May 9</td>
<td>May 15</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 14</td>
<td>May 13</td>
<td>May 11</td>
<td>May 17</td>
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</table>

<table>
<thead>
<tr>
<th>SUMMER SEMESTER</th>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Summer Semester Begins**</td>
<td>June 6, 2022</td>
<td>June 5, 2023</td>
<td>June 3, 2024</td>
<td>June 2, 2025</td>
</tr>
<tr>
<td>End of 1st Block</td>
<td>July 1</td>
<td>June 30</td>
<td>June 28</td>
<td>June 27</td>
</tr>
<tr>
<td>Beginning of 2nd Block</td>
<td>July 5</td>
<td>July 5</td>
<td>July 1</td>
<td>June 30</td>
</tr>
<tr>
<td>Independence Day/College Closed</td>
<td>July 4</td>
<td>July 3-4</td>
<td>July 4-5</td>
<td>July 4</td>
</tr>
<tr>
<td>Finals</td>
<td>July 28-29</td>
<td>July 27-28</td>
<td>July 25-26</td>
<td>July 24-25</td>
</tr>
<tr>
<td>Finals/Summer Semester Ends</td>
<td>July 29</td>
<td>July 28</td>
<td>July 26</td>
<td>July 25</td>
</tr>
</tbody>
</table>

* This is a required work day for college employees. The College is closed to the public.

** Some programs may have alternate start dates.

The college academic calendar is subject to change.
Approved January 21, 2022 by the State Technical College of Missouri Board of Regents.
ACADEMIC RECORDS/REGISTRAR'S OFFICE

Location: Dr. Donald M Claycomb Information Technology Center (ITC)

Hours:
- Monday-Friday 8:00 a.m. to 5:00 p.m.
- Summer Hours: Monday – Thursday 8 a.m. to 5 p.m.
  - Friday 8 a.m. to 12 p.m.

Contacts:
- Registrar: (573) 897-5145 ITC Room 101
- Enrollment Services Specialist: (573) 897-5117 ITC Room 101
- Enrollment Services Specialist: (573) 897-5192 ITC Room 101

Email: Registrar@statetechmo.edu

Services Provided:
- Articulation credit
- Family Education Rights and Privacy Act (FERPA)
- Final grades
- Graduation applications and schedule
- Major changes
- Student enrollment in classes
- Student information updates (address, telephone number, name, etc.)
- Student schedule changes
- Transcript requests
- Transfer credit
- Verifications of student enrollment and graduation
- Withdrawing from or not returning to the college
Sample Student Schedule

Students can log into myTech to view their schedule. Once logged in, click on the Student tab then myCourse Information. Students can view a PDF version of their schedule that looks like this:

<table>
<thead>
<tr>
<th>Professor</th>
<th>Days</th>
<th>Begin Date</th>
<th>Begin Time</th>
<th>End Date</th>
<th>End Time</th>
<th>Loc / Bldg / Room</th>
<th>Status</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oral Communications</td>
<td>MWF</td>
<td>08/23/2022 10:10 AM</td>
<td>12/15/2022 11:00 AM</td>
<td>MAIN</td>
<td>Current</td>
<td>3.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intermediate Algebra</td>
<td>MTWF</td>
<td>08/23/2022 08:10 AM</td>
<td>12/19/2022 09:00 AM</td>
<td>MAIN</td>
<td>Current</td>
<td>4.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Hours:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>7.00</td>
</tr>
</tbody>
</table>
Sample Student Schedule Explanation

1. Advisor
   - The advisor listed is your academic advisor and is probably one of the instructors in your program. He/she will assist you with any questions or issues you have but primarily focuses on academic issues such as enrolling in future classes, answering your questions about your classes, etc.

2. Major and Degree
   - The major and degree is what State Technical College has listed in our student database for you. If either is incorrect, or if you want to change either of them, please work with your academic advisor to implement the change.

3. Reading your Schedule Information
   - Every class will have a Course Number and Name listed.
   - Days indicate the days of the week the class meets. Note: R stands for Thursday.
   - The Beg Date and Beg Time indicates when the class begins.
   - The End Date and End Time indicates when the class ends.
   - Loc/Bldg/Room indicates the Location/Building/Room number for the course. Note: Courses listed as DIST indicate the course is on-line and you must log into Canvas to complete coursework.
   - Status indicates your enrollment status. Students should have a Current Status at the beginning of the semester.
   - The Total Hours is the number of credit hours in which you are enrolled this semester. Twelve hours is full-time enrollment.
ACADEMIC RESOURCE CENTER (ARC)

Location: Dr. Donald M Claycomb Information Technology Center (ITC)

Hours:  
Monday-Thursday  7:30 a.m. to 7:00 p.m.
Friday  7:30 a.m. to 5:00 p.m.

Contacts:
Director of Student Support Services (Computers/Math/Science)  (573) 897-5297
Academic Resource Specialist (Communications/Computers/History)  (573) 897-5191
ARC Tutor (Math/Science)  (573) 897-5319

Email: StaffARC@statetechmo.edu

Services Provided:
- Tutoring services provided by both staff and qualified peer tutors
- Use of computers, printers, and/or scanner
- Use of math manipulatives for “hands on” learning
- Use of instructional software for current textbooks
- Group study space

ACTIVITY CENTER

Hours:  
Monday-Friday 5:00 a.m. to 12:00 a.m. (midnight)
Saturday and Sunday 7:00 a.m. to 12:00 a.m. (midnight)

Contacts: Activity Center Front Desk  (573) 897-5300

Email: ActivityCenter@statetechmo.edu
Website: www.statetechmo.edu/activity  http://www.linnstate.edu/activity
Facebook: Follow State Technical College of Missouri Activity Center on Facebook!

Services Provided:
- Student ID Cards
- Game Center
- Orbit Lounge
- Three Full-Size Basketball Courts
- Indoor Walking Track
- Cardio Room
- Fitness Center
- Group Fitness Classes
- Men’s & Women’s Locker Rooms
- Indoor Archery Range (20 Yards)
- Wi-Fi
- Storm Shelter
BOOKSTORE
Location: Information Technology Center (ITC)
Hours: Monday-Friday 8:00 a.m. to 5:00 p.m.
        Monday-Thursday (Summer Hours) 8:00 a.m. to 5 p.m. & Friday 8:00 a.m. to 12 p.m.
Special Hours: Sunday, August 21, 2022 10:00 a.m. to 2:00 p.m.
Contacts: Bookstore Staff (573) 897-5333
Email: bookstore@statetechmo.edu
Facebook: https://www.facebook.com/BookstoreStateTechMo
Website: Bookstore.statetechmo.edu
Services Provided:
• Stocks all required textbooks, tools, and supplies
• Offers State Tech branded gear and merchandise
• Questions about books, tools, or supplies please contact the bookstore staff at (573) 897-5333 or bookstore@statetechmo.edu

CAREER SERVICES
Location: Osage County Community Center (OCCC), Room 2
Hours: Monday - Friday 7:30 a.m. to 5:00 p.m.
        Monday-Thursday (Summer Hours) 8:00 a.m. to 5 p.m. & Friday 8:00 a.m. to 12 p.m.
Contact: (573) 897-5159 or (573) 897-5135
Email: CareerServices@statetechmo.edu
Website: www.statetechmo.edu/careerservices
Services Provided:
• Part-time/full-time employment assistance
• On campus interviews
• Online job search system (HireEagles)
• Annual Career Expo
• Lifetime career services assistance after graduation
**CASHIER**

**Location:** Dr. Donald M Claycomb Information Technology Center (ITC)

**Hours:** Monday-Friday 8:00 to 5:00 p.m.

**Contact:** Financial Services Coordinator (573) 897-5121

**Email:** Billing@statetechmo.edu

**Website:** www.statetechmo.edu/admissions/fees.php

**Services Provided:**
- Accepts tuition and fee payments
- Resolves billing issues
- Collects financial appeal petitions
- Distributes credit balance refund checks
- Enroll in interest-free monthly payment plan

**COUNSELING SERVICES**

**Clinical Counselor/Vocational Rehabilitation Educator (VRE)**

**Location:** Nilges Technology Center

**Phone:** (573) 897-5110

**Hours:** Monday-Friday 7:30 a.m. to 4:00 p.m.

**College Counselor**

**Location:** Vehicle and Power Center (VPC), Room 213

**Phone:** (573) 897-5228

**Hours:** Monday-Friday 8:00 a.m. to 5:00 p.m.

**Student Wellness Coordinator**

**Location:** Vehicle and Power Center (VPC), Room 113

**Phone:** (573) 897-5244

**Hours:** Monday-Friday 8:00 a.m. to 4:30 p.m.

**Email:** counselingservices@statetechmo.edu

**Website:** https://www.statetechmo.edu/campus-services/counseling-services/

**Fax:** 573-897-4656

**Services Provided:**
- Promotes the health, safety, and welfare of student through early intervention for personal and academic issues that affect student achievement and retention
• Provides opportunities to talk about issues that are of concern to students with an objective person who can help develop skills and view situations in ways that may enable students to manage life’s challenges more effectively in the future
• Makes referrals for vocational and career concerns, job readiness behaviors, grief counseling, academic issues, and therapeutic interventions to off-campus agencies
• Works with students with disabilities to accommodate their needs so that they may successfully access, and complete courses offered by the College
• Encourages students to set goals, persist, and monitor academic progress
Student Email, myTech, and Canvas
Location: Vehicle and Power Center
Contact: Information Technology Helpdesk (573) 897-5200
myTech Website: https://mytech.statetechmo.edu/ICS

State Tech Student Web Tools

<table>
<thead>
<tr>
<th>myTech</th>
<th>Canvas</th>
<th>Student Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule</td>
<td>Assignments</td>
<td>Instructors</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>Study Information</td>
<td>Financial Aid Office</td>
</tr>
<tr>
<td>Account and Online Payment</td>
<td>Grades</td>
<td>Business Office</td>
</tr>
<tr>
<td>AJA@STC</td>
<td>Attendance Score and Job</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Activities</td>
<td>Readiness/Work Ethic Score</td>
<td>Counselor</td>
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<td>Announcements</td>
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<td>Gateway to Canvas</td>
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<td>Student Forms and Publications</td>
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<tr>
<td>Study Resources</td>
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<tr>
<td>Final Grades</td>
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<td></td>
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<tr>
<td>Unofficial Transcript</td>
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<td></td>
</tr>
</tbody>
</table>

Click here to go to myTech.

State Technical College of Missouri’s URL is www.statetechmo.edu.
To go to your Eagle Mail, click on the Student Webmail link.

Enter your student email here to log into myTech.

myTech’s URL is: https://mytech.statetechno.edu/ICS

Student Webmail’s URL is: https://outlook.office365.com

Click on myFinancial Information page from the "Student" tab to see account information and make payments online.
Check on myCourse Information page from the "Student tab to see course enrollment information. This is a great place to print a course schedule from a PDF file.

This is the myFinancial Information page on the Student tab.

The myFinancial Account is a portlet where you can see all charges debited to your account and all financial aid and payments credited to your account. This portlet will also take you to a link that allows you to make payments online using a credit card.

The myFinancial Document Center provide you the opportunity to print your tax forms.
The myDirect Deposit Information is located on the myFinancial Information page. This portlet will allow you to set up a direct deposit account for student refunds.
The Student Webmail link on the EagleOnline web page takes you to this page. Use your Eagle Mail login credentials to login to your Eagle Mail account.

When you login to your Eagle Mail account, you may see your Apps page. To view your mail, click on the Outlook app.
Changing Passwords

You can change your Eagle Mail password at any time.

1. Sign in to your account

2. In the upper section, select the gear icon and then click ‘Change your password’.

For help or questions, stop by the IT Helpdesk Window or call 573-897-5200.
FINANCIAL AID OFFICE
Location: Dr. Donald M Claycomb Information Technology Center (ITC)
Hours: Monday-Friday 8:00 a.m. to 5:00 p.m.
Monday-Thursday (Summer Hours) 8:00 a.m. to 5 p.m. & Friday 8:00 a.m. to 12 p.m.
Contacts: Financial Aid Clerk (573) 897-5143 ITC Room 100
Financial Aid Specialist (573) 897-5241 ITC Room 100
Financial Aid Director (573) 897-5145 ITC Room 100
Email: FinancialAid@statetechmo.edu
Website: https://www.statetechmo.edu/campus-services/financial-aid/
Services Provided:
• Assists with Free Application for Federal Student Aid (FAFSA) process
• Coordinates work study program
• Provides assistance with applying for financial aid
• Coordinates online scholarship application process

FOOD SERVICES
Founders 1961 Café
Location: Information Technology Center
Hours: Monday – Friday 6:30 a.m. to 2:00 p.m.
Phone: (573) 897-5107
Email: FoodService@statetechmo.edu
Meal Plan Options:
• 14-Meal Plan – Allows participants to eat breakfast, lunch, and dinner served Monday – Thursday and breakfast and lunch on Friday with $150 flex dollars to be spent in the Osage Burger Company. Required for all on-campus residents.
• 80-Meal Block Plan – Allows participants to eat any 80 meals in the semester. Can be used in the Founders 1961 Café or the Osage Burger Company.

Osage Burger Company
Location: Activity Center Hours: Monday – Thursday 10:30 a.m. to 2:00p.m. and 4 p.m. to 6:30 p.m., Friday 10:30 a.m. to 2 p.m.
Phone: (573) 897-5303 Email: FoodService@statetechmo.edu
HOUSING

On-Campus Housing Information
Location: Resident Manager Office, Activity Center
Resident Assistant Office, Housing Commons
Contact: Housing Manager (573) 897-5165
Email: Housing@statetechmo.edu
Website: www.statetechmo.edu/housing

Off-Campus Housing Information
Location: Resident Manager Office, Activity Center
Contact: Housing Manager (573) 897-5165
Website: www.statetechmo.edu/housing

LIBRARY SERVICES
Location: Dr. Donald M. Claycomb Information Technology Center
Regular Hours: Monday-Thursday 7:00 a.m. to 5:00 p.m.
Friday 7:00 a.m. to 4:00 p.m.
Saturday-Sunday Closed
Summer Hours: Monday-Thursday 7:00 a.m. to 6:00 p.m.
Friday 7:00 a.m. to 12:00 p.m.
Saturday-Sunday Closed
Phone: (573) 897-5215
Fax: (573) 897-5029
Email: Librarian@statetechmo.edu
Website: https://www.statetechmo.edu/campus-services/library/
Catalog: http://avalon.searchmobius.org
Facebook: www.facebook.com/statetechmolib

Services Provided:
• Access to more than 25 million items via a combined catalog and an inter-state delivery system through MOBIUS.
• Thirty-five computers with Internet access available for student use
• Printing capabilities (No wireless printing available).
• Subscription databases
• Books, audiobooks, eBooks, streaming videos, current periodicals, and DVD collections
• Individual and group study areas
STUDENT AFFAIRS OFFICE
Location: Nilges Technology Center (NTC), Room 109
Contacts: Vice President of Student Affairs (573) 897-5000
Email: Chris.Bowser@statetechmo.edu, lindsey.shanks@linnstate.edu

Services Provided:
- AJA@™ STC information
- Student Handbook
- Student complaints and grievances
- Student insurance options

Offices Under Student Affairs:

<table>
<thead>
<tr>
<th>• Admissions</th>
<th>• Financial Aid</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Activity Center</td>
<td>• Student Government</td>
</tr>
<tr>
<td>• Residence Life</td>
<td>• Counseling Services</td>
</tr>
<tr>
<td>• Student Services</td>
<td>• Student Life</td>
</tr>
<tr>
<td>• Student Conduct</td>
<td>• Title IX/ Section 504, ADA</td>
</tr>
<tr>
<td>• Library</td>
<td>• Academic Resource Center</td>
</tr>
</tbody>
</table>

STUDENT LEARNING OUTCOMES (ASSESSMENT)

Contacts: Testing Services Coordinator (573) 897-5262
Assessment Specialist (573) 897-5101
Email: TestingCenter@statetechmo.edu

Services Provided:
- Assessment is a graduation requirement; the Testing Center administers all required general education and major field assessments
- Evaluates and reports all results for the purpose of improving student teaching and learning
- Reports general education (CBASE and ACT - WorkKeys) assessment results to the Registrar for recording on transcript those students with “High Distinction” and “Distinction”

TESTING CENTER
Location: Dr. Donald M Claycomb Information Technology Center (ITC)
Contacts: Testing Center/Admissions Assistant (573) 897-5101
Email: TestingCenter@statetechmo.edu

Services Provided:
- Three computers designated for PearsonVue and FAA technician certification testing
- Provides support to faculty for makeup exams by providing a quiet testing atmosphere
- Responsible for administration of all end-of-program assessment activities for various programs at all locations
- Provides support to faculty needing to test large groups of students at one time
- Provides Accuplacer testing for prospective students in order to meet admission requirements
1: Information Technology Center
2: Vehicle and Power Center
3: Health Science Center
4: Utility Technician Center
5: Civil Technology Center
6: Commercial Turf Lab
7: Nilges Technology Center
8: Aviation Center
9: Welding Center
10: Industrial Technology Center
11: Activity Center
12: Osage County Community Center
# Community Resource Information

### Linn, MO Quick Facts:
- **Population:** 1,459 (2010 census)
- **County Seat of Osage County**
- **Established in 1843**
- **Nicknamed the “Mile Long City”**

### Banks:
- **Legends Bank** (ATM on campus)
  - 200 East Main
  - (573) 897-2204
- **Legends Bank – East**
  - 1217 East Main
  - (573) 897-2919
- **Mid America Bank**
  - 502 East Main
  - (573) 897-2211

### Churches:
- **Abundant Faith Tabernacle**
  - Corner of Highway 50 and 100
  - (573) 897-4881
- **Community Christian Church**
  - Highway 50 East
  - (573) 897-3011
- **First Baptist Church**
  - 821 Highway 50 West
  - (573) 897-3862
- **Linn Branch Church of Jesus Christ of Latter Day Saints**
  - 606 Highway 100
  - (573) 897-2188
- **Linn Family Worship Center**
  - 3540 Highway 50 East
  - (573) 897-4175
- **St. George Catholic Church**
  - 611 East Main Street
  - (573) 897-2293
- **St. John’s United Methodist Church**
  - 920 East Main Street
  - (573) 897-3100

### Hotel:
- **Stone Hearth Inn**
  - 1693 Highway 50 East
  - (573) 897-9903

### Dining Options:
- **Twisted Pickle**
  - 108 The Square
  - (573) 897-9994
- **Break Time**
  - 1300 East Main Street
  - (573) 897-0188
- **Casey’s Pizza**
  - 501 East Main Street
  - (573) 897-3517
- **Casper’s Conoco Deli**
  - 1763 Highway 50 East
  - (573) 897-4461
- **Chop House Grille**
  - 63 Progress Lane #E
  - (573) 897-9999
- **Dave’s Pizza & Wings**
  - 63 Progress Lane #G
  - (573) 897-3283
- **Eagle Stop**
  - 1780 Highway 50
  - (573) 392-6150
- **El Carnaval**
  - 2488 Highway 50 East
  - (573) 897-2648
- **Main Street Pizza**
  - 309 East Main Street
  - (573) 680-7206
- **McDonald’s Restaurant**
  - 320 West Main Street
  - (573) 897-0390
- **Subway**
  - 1025 East Main Street
  - (573) 897-4291
- **Thriftway Grocery Store & Deli**
  - 318 West Main Street
  - (573) 897-2125
- **Serendipity Coffee and Tea**
  - 1204 East Main Street
  - (206) 724-5835

### Florist:
- **Busch’s Florist**
  - 917 East Main Street
  - (573) 897-0300
- **Massman’s Florist & Gifts**
  - 1216 E Main St
  - (573) 897-2335
- **Thriftway Floral**
  - 318 West Main Street
  - (573) 897-2125

### Medical Clinics:
- **Capital Region Medical Clinic**
  - 516 East Main Street
  - (573) 897-2525
- **Family Care Clinic – JCMG**
  - 1306 East Main Street
  - (573) 897-2202
- **Community Health Center**
  - 1016 East Main Street
  - (573) 897-4946

### Public Recreation Areas:
- **Ben Branch Lake**
  - 10 miles northeast of Linn on Highway 89
- **Pointers Creek Access**
  - 8 miles southeast of Linn on Highway CC, then east on County Road RA
- **Rollins Ferry Access**
  - South of Linn at Route E and Highway 89

### Distance from Linn to:
- **Jefferson City** – 20 miles
- **Columbia** – 50 miles
- **St. Louis** – 110 miles
- **Kansas City** – 180 miles
- **Springfield** – 150 miles
- **Hannibal** – 130 miles
- **Cape Girardeau** – 200 miles
- **St. Joseph** – 240 miles
Community Resource Information (continued)

Jefferson City, MO Resources:
Jefferson City Area Chamber of Commerce
(573) 634-3616
www.jcchamber.org

EMERGENCY INFORMATION

Emergency, Ambulance, Fire  9-1-1
Osage County Sheriff
  Non-Emergency  (573) 897-3927
Osage County Conservation Agent  (573) 690-3989
Highway Patrol Troop F  (573) 751-1000
Osage County Family Services  (573) 897-3678
Community Health Center-Linn Clinic  (573) 897-4946
Poison Control (24 hours)  (800) 222-1222
Mid-Missouri Crisis Line (24 hours)  (888) 761-4357
Rape and Abuse Crisis Center (24 hours)  (800) 303-0013
Linn Campus Facilities  (573) 897-5138 or (573) 897-5000

State Tech Alerts

Students and family members can receive emergency alerts and other information sent as text messages to their cell phone, wireless PDA, pager or as an email. Please check your wireless plan for any fees you might be charged for receiving text messages. Message and data rates may apply.

To sign-up, go to www.statetechmo.edu and click on the State Tech Alerts box at the bottom of the page.

Choose from the following groups – Pick as many as you wish

- Campus Alerts – Emergencies & Weather Closings
- On-Campus Housing – Events & Impt. Dates
- Activity Center – Programs & Closings
- Student Activities
- Parents
- Applicants
## IMPORTANT PHONE NUMBERS

### Academic Advisors

<table>
<thead>
<tr>
<th>Program</th>
<th>Office Location*</th>
<th>Telephone Number</th>
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<tbody>
<tr>
<td>Automation &amp; Robotics Technology (AUT)</td>
<td>ETW 102</td>
<td>(573) 897-5233</td>
</tr>
<tr>
<td>Automotive Collision Technology (ACT)</td>
<td>VPC 133</td>
<td>(573) 897-5178</td>
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<tr>
<td>Automotive Technology (AMT)</td>
<td>AMT Office</td>
<td>(573) 897-5176</td>
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<tr>
<td>Aviation Maintenance (TAM)</td>
<td>MDG 002</td>
<td>(573) 897-5315</td>
</tr>
<tr>
<td>Business Administration (BUS)</td>
<td>ITC 216</td>
<td>(573) 897-5293</td>
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<tr>
<td>CAT Dealer Service Technician Option (CAT or HET1)</td>
<td>VPC 123</td>
<td>(573) 897-5186</td>
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<tr>
<td>Civil Engineering Technology (CVT)</td>
<td>CTC</td>
<td>(573) 897-5118</td>
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<td>Commercial Turf &amp; Grounds Management (CTG)</td>
<td>CTG 106</td>
<td>(573) 897-5142</td>
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<td>Communication (COM)</td>
<td>ITC 219</td>
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<td>Computer Application Development (CPP3)</td>
<td>ITC 213</td>
<td>(573) 897-5157</td>
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<td>Dental Assisting Technology (DAT)</td>
<td>HSC</td>
<td>(573) 897-5348</td>
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<td>Drafting and Design Engineering Technology (DDT4)</td>
<td>NTC 235</td>
<td>(573) 897-5112</td>
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<td>VPC 217</td>
<td>(573) 897-5207</td>
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<td>Electrical Distribution Systems (EDS)</td>
<td>CTC 121</td>
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<td>Electrical Technology (ELE)</td>
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<td>Electronics Engineering Technology (EET) &amp; Biomedical Engineering Technology Option (EET1)</td>
<td>ITC 235</td>
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<tr>
<td>General Technology – MFA</td>
<td>NTC 105</td>
<td>(573) 897-5118</td>
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<tr>
<td>Heating, Ventilation, &amp; Air Conditioning Technology (HVT)</td>
<td>NTC 127</td>
<td>(573) 897-5295</td>
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<tr>
<td>Heavy Equipment Operations (HEO)</td>
<td>HEO Office</td>
<td>(573) 897-5272</td>
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<td>Mathematics (MAT)</td>
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<td>Medical Radiologic Technology (MRT)</td>
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<td>Networking Systems Technology (NST)</td>
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<td>Nursing</td>
<td>HSC</td>
<td>(573) 897-5339</td>
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<td>Nuclear Technology (MNT)</td>
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<td>Physical Therapist Assistant (PTA)</td>
<td>HSC</td>
<td>(573) 897-5000</td>
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<td>Powersports (PST)</td>
<td>VPC 207</td>
<td>(573) 897-5187</td>
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<td>Practical Nursing Technology (PNT)</td>
<td>HSC</td>
<td>(573) 897-5337</td>
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<td>Precision Machining Technology (PMT)</td>
<td>NTC 131</td>
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<td>Science (SCI)</td>
<td>ITC 210</td>
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<td>Social Science (SSC)</td>
<td>ITC 219</td>
<td>(573) 897-5149</td>
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<td>Utility Systems Technician</td>
<td>CTC 209</td>
<td>(573) 897-5231</td>
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<td>Welding Technology (WLT)</td>
<td>WTC 109</td>
<td>(573) 897-5292</td>
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<td>Instructor</td>
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<td>Major Department</td>
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<td>Academic Records</td>
<td>Assistant to the Registrar Coordinator of Academic Records</td>
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<td>Financial Aid</td>
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<td>ITC Reception Desk</td>
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<td>Student Class Schedule</td>
<td>Academic Records</td>
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<td>Student Government</td>
<td>Student Activities</td>
<td>Activity Center</td>
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<td>Student Handbook</td>
<td>Vice President of Student Affairs</td>
<td><a href="http://www.statetechno.edu">www.statetechno.edu</a></td>
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<td>Testing Center</td>
<td>Testing Center Coordinator</td>
<td>ITC 114</td>
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<td>Transfer Credit</td>
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<td>Tutoring: General Education</td>
<td>Academic Resource Center Department Chair</td>
<td>Library Major Department</td>
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<td>Coordinator of Academic Records</td>
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<tr>
<td>Work-Study</td>
<td>Director of Financial Aid</td>
<td>ITC 100</td>
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</tbody>
</table>
PARKING
Phone: (573) 897-5121

Parking Areas for Students
Paved Lots – students must park between WHITE LINES
• Behind the Nilges Technology Center (NTC)
• The lot east of the Commercial Turf and Grounds Building (CTG)
• The lot west of the Heavy Equipment Operations Building (HEO)
• The lot east of the Activity Center (AC)
• The lot east of the Information Technology Center (ITC)
• The lot east of the Vehicle and Power Center (VPC)
• Gravel Lot – the lot south of the Multipurpose Building (CTC)

DO NOT PARK IN THESE AREAS
• Visitor parking lots designated with yellow lines.
• Lot south of the Information Technology Center marked with yellow lines.
• Front Row of the Information Technology Center east parking lot.
• In the front row at the Activity Center between 5 a.m. and 3 p.m.
• In Student Housing lots if not a Housing Resident
• Handicapped spaces unless you have a handicap tag.
• In any loading areas
• Lot between the Automotive Technology Building and the Commercial Turf and Grounds Building.
• Gravel lot between Activity Center and Industrial Technology Center.

Tickets are issued for all violations – $25 minimum fine
Repeat offenders are subject to towing of the vehicle at the owner’s expense.
Special arrangements for handicapped and temporary parking can be made with the receptionist located in the ITC. Payment for parking tickets can be made at the Cashier’s office in the ITC. If unpaid, a hold will be placed on the student’s account until the amount of ticket(s) is/are paid.

SMOKING REGULATION
Location: Nilges Technology Center (NTC), Room 109
Contacts: Vice President of Student Affairs (573) 897-5000
Email: StudentAffairs@statetechno.edu
Smoking and use of smokeless tobacco, E-Cigarettes, and other smoking devices are not permitted on college property.
STUDENT ORGANIZATIONS
Location: Activity Center
Contact: Student Life Coordinator (573) 897-5172
Intramural Sports and Student Government Coordinator
Email: ActivityCenter@statetechno.edu

- Associated General Contractors
- Aviation Club
- Computer Club
- Electricity Club
- Home Builders Association Student Chapter
- Intramural Sports
- Machine Tool Club
- Lighthouse Christian Fellowship
- Lambda Nu
- Nat’l Postsecondary Agricultural Student Org. (PAS)
- Phi Beta Lambda
- Phi Theta Kappa
- Physical Therapist Assistant Club
- Resident Government Association
- SkillsUSA
- Student Government Association (SGA)
- Veteran Students Club
- LSR Club

TITLE IX COORDINATOR
Location: Nilges Technology Center (NTC), Room 109
Contact: Dr. Chris Bowser (573) 897-5000
Email: title9coordinator@statetechno.edu

- Provides training to students, faculty and staff on issues surrounding Title IX.
- Helps students, faculty, staff and visitors get the support they need if they experience sex-based discrimination on-campus including: sexual harassment, sexual misconduct, stalking, intimate partner/relationship violence, sexual exploitation, unequal opportunities, pregnancy discrimination, gender identity discrimination.
- Conducts investigations, along with local law enforcement (if requested), into incidents which involve Title IX considerations.
Student Code of Conduct
State Technical College of Missouri is an academic community built on the principles of mutual respect, integrity, and honesty. The College strives to provide a community wherein individuals have the right to express their opinions and ideas, to assemble peacefully, and to associate freely in a manner that does not interfere with the rights of others and is in the confines of intellectual honesty. In order to thrive as an educational institution, the college has adopted this Student Conduct Code (“Student Code”) to promote and preserve its educational mission for the benefit of all who are invited to be a part of the community. It is in the best interest of the College and all those who are students, or who may desire to become students at the College, that the disciplinary procedure be defined. This document prescribes procedures to be followed in disciplinary cases in order that cases may be handled in a timely manner while serving the interests of the college community and safeguarding the rights of all students. Administrative responsibility for the establishment and enforcement of policies governing non-academic student conduct and disciplinary action has been delegated by the State Tech President to the Vice President for Student Affairs. The Vice President has in turn, delegated considerable authority for the establishment of rules and handling of violations to Student Conduct Administrators and other bodies as designated in this procedure.

The Student Code of Conduct can be located at https://www.statetechmo.edu/title-ix/

Ready to Report

See Something, Say Something, Do Something

State Technical College of Missouri is committed to creating a safe, supportive learning and working environments for all members of the campus community. We take all reports of misconduct seriously to protect everyone’s health and well-being.

State Tech depends on community members to identify and report behaviors of concern so the College can provide students and employees in need with appropriate support services and resources. It takes all of us to create a welcoming campus environment If you see something, say and do something about it-use the forms below to help us stay informed on any concerning behavior or students who may be in need of assistance.

Students can find online reporting forms at https://www.statetechmo.edu/campus-services/counseling-services/ready-to-report/
Power UP-New Student Orientation

Monday, August 21, 2023 –

Required – You won’t want to miss it!

Additional details will be sent in August.

Questions? Office of Admissions
800-743-8324 Admissions@statetechmo.edu